

ST. JOSEPH'S SCHOOL COUNCIL

Agenda

Tuesday, April 26, 2022

6:30 PM

In attendance: K. Pollard, E. Dalla Torre, P. Card, M. Les, T. Evangelou, A. Menzies, C. Hogg, S. Wauthy

Absent: B. Barco, Fr. Alfie

1. Opening Prayer - Erika
2. Approval of Agenda
3. Approval of Minutes from
 - February 22, 2022 - Allison and Charles
 - March 8, 2022 – Allison and Stephan
4. Correspondence – none
5. Administrators Activity Report
 - i) St. Joseph's Day is a great idea! P. Card is organizing all the ideas, and this is a good way to foster a better sense of community.
 - ii) Enrollment for 2022/2023 – most families are returning/have signed the papers. Not starting the formal contact for those on the waitlist until May.
 - iii) May 4th is the date for the St. Joseph's Day (consensus from teachers)
6. Father Alfredo Monacelli Report
7. Victoria Tri-Council - none

8. Committee Reports

- i) PAG Liaison – Stephan Wauthy
 - i. Two meetings: March 15 and April 19
 - ii. No cookie dough fundraiser this year
 - iii. Zip line project on hold
 - iv. Focus on the current fundraisers going on
 - v. Tiki Tiki Fun fest – June 17
 - vi. Staples fundraiser – no commitments yet due to supply issues. Looking at Monks
 - vii. Hanging Basket fundraiser from Holland Avenue Nursery for Mother's Day – currently looking into this
 1. Potential project for next year as needs to be approved by the budget
 - viii. AGM scheduled – finding out date. Joint vs separate AGM?

- ix. Finance meeting with Charles to bring budget forth to PSG
- x. Next PSG meeting is May 17

ii) Finance – Charles Hogg

- i. Will be in the PSG finance meeting to assist with budget
- ii. PSG not able to run a fundraiser without approval from LSC. With each year, new ideas need to be incorporated into the budget, but also allow for flexibility.
 - 1. Strict vs flexible budget. Caveat is that a strict budget can lead to more friction.
- iii. A list vs a B list for fundraising – idea?
- iv. Budgeting report – in general all is good, but potential points of concern for next year. One being janitorial position, and hiring more staff.
 - 1. Recommends building in extra contracting in the budget until a more realistic budget can be set in for hiring?
 - 2. Child services for spring break was lower than anticipated
 - 3. Utilities are much higher in actual costs than budgeted (ie: water, electricity)
 - 4. Fridays to be earth days??? Save 20%
 - 5. J. Ge – utilities: is it a rate increase vs a usage increase? Probably both.

iii) Buildings and Grounds – Allison Menzies

- i. Meeting with P. Card on the quotes
- ii. Three priorities: Repairing toilets in girls bathroom in the gym, hot water tanks need replacing, and a new snowblower? John Deere one is 7K (60 inch) – split with the church will be \$3500.
- iii. Hot water tank quotes
 - 1. Brent Jansen plumbing 22 K (includes toilets)
 - 2. Archie Johnston – 21K
 - 3. West Bay Mechanical – 27,240K (only ones that came to site)
- iv. Toilet quotes
 - 1. West Bay – 6K
 - 2. Archie Johnson – 2,500
- v. All tanks are roughly 200 gallons – same model numbers. (all quotes used same model)
 - 1. Labor, material, etc. is the difference
- vi. Problem with the toilets is the connection to the sewer line. But no concrete evidence on this. = Need to find out who connected the sewer lines (addition to the school was in 2014)
- vii. Quote are only good for 45 days. Prices are based on January prices (factoring in for supply delay).
- viii. Suggest to focus on hot water tanks and then look at the toilets at a later time?
- ix. Archie Johnston to look at the Hot water tanks. And then consider West Bay to look at toilets?
- x. Two other priorities: guard rails for the gym roof (25K for materials and installation); fencing (roughly 30k to fix and extend it down to Spectrum)

- xi. Property line for the fence?? 40-year-old fence.
- xii. Church received some money from the interchange property sale.
- xiii. Mr. Card and Mr. Pollard don't need to obtain LSC approval to go with the project as it is already in the budget – but good to have Allison as a sounding board.
- xiv. Not reliable to leave shoveling snow to volunteers
- xv. Consider getting a multipurpose garden utility vehicle that can have a snowblower attachment.

iv) Marketing and Uniforms – Teresa Evangelou

- i. No sales/no new uniforms submitted
- ii. Planning for another sale May 11/16th
- iii. Recruiting for volunteers for the neat uniform sale. Advertising to begin next week.
- iv. Neat uniforms only on the island for a short period of time.
- v. Summer uniform blurb.
- vi. Little reminder on school uniform policies (i.e.: nail polish, etc)
- vii. Conversations with teachers: with covid, less strict on uniforms. This year hair has been out of control with the kids. Streaks, highlights, dyed hair.

v) Parish Liaison- Joachim Ge (none)

vi) Secretary – Monique Les (none)

vii) Chair – Erika Dalla Torre

- i. Bylaws state AGM need to be advertised 5 weeks prior to the meeting.
- ii. Advertise in this week's newsletter for May 31st. 630pm in person/library?
- iii. 2 weeks prior to AGM announcement to be made for new position.
- iv. Only one application for the position – acclamation, she will be on council starting in June (Brianna Shereck)
- v. May 16th to submit all AGM reports to Monique (remind Charles on the 21st)
- vi. Volunteer tea party after Father's Day Mass/Retirement party – L. Chatton.
- vii. School hours – 840-3pm. Teacher feedback: no one against time changes.
- viii. Motion (Charles, seconded by Joachim, all in favor)
- ix. Reach out to PSG on their AGM and amalgamate dates.
- x.

9. New Business

Next meeting: May 31st 630pm (in person – parish hall, attached to the office)

Adjourned at 8:01pm