

St. Joseph's School
Parents Support Group Meeting
Record of Discussion
 Meeting Date: February 13th, 2024

Facilitator: PSG	Location: Library	
Recorder: Hilary McIntyre	Start Time: 18:30	End Time:

Members Names	Position/Title	Attendance	Regrets
Jenn Souter	President	x	
Hilary McIntyre	Vice President	x	
Krista Plesu	Secretary		x
Jen McEwen	Treasurer	X	
Keefer Pollard	Principal	X	
Elena Amos	Vice Principal	X	
Flordeliza Laudi	Member at Large	X	
Sandra Guerra	Member at Large	x	
Paula Schooley	Member at Large		x
Kate Pettem	Member at Large	X	
Jenn Nicholson	Member at Large		x
Stephan Wauthy (Liaison)	LSC Liaison		x
Guests, Presenters, Observers			

Item	Topic
1.0	Welcome Roll Call
2.0	Opening Prayer - Keefer
3.0	Minutes Approval <input checked="" type="checkbox"/> Jen McEwen, Sandra Guerra
4.0	Agenda Additions:
5.0	Standing Agenda Items
5.1	Executive Reports (President & Vice President) Next meetings: March 12, April 9, AGM tentatively booked May 28, 2024.
5.2	Treasurer <ul style="list-style-type: none"> • Used Uniform Sales \$1,698.00 • Bake Sale \$1,793.15 • Hoodie profit \$391.07 - allocated to PE budget. • Outstanding Hot Lunch orders have been paid. • Interest on account: \$917.80 • Gaming \$18,073.37 • Budget \$35,000.00 Raised \$19,458.62 excluding hot lunch. Amount to Raise \$15,534.52
5.3	Secretary – N/A
6.0	Old Business
6.1	Class reps - Start 2024/2025 Action Item: Jenn Souter to reach out to St Pats for advice on 'how to' distribute information to parents at meet the teacher night.
6.2	Cookie dough – Cancelled due to lack of participation / Did not meet minimum requirement.
6.3	Tiki Tiki - update (Krista via Jenn) Planning underway. Items currently booked <ul style="list-style-type: none"> • Photo booth • Inflatable obstacle course • Inflatable horse race - Cake walk to be moved up onto stage - Looking into face painting.
6.4	Bingo Night – March 1, 2024 <ul style="list-style-type: none"> - Cost \$550.00+tax - Prize donations being solicited - Flying squirrel, spa, etc (Sharron)

	<ul style="list-style-type: none"> - Reservations: 121 - Hot Dog Guys - Confirmed. Standard pricing Debit, Credit, and Cash accepted. <p>Pricing: Hot Dog \$7ea, Smokies \$8, Popcorn, Drinks</p> <p>Action Item: Sharron to share Hot Dog Guy info with Krista – for Tiki Tiki?</p>
7.0	New Business
7.1	<p>Mother’s Day Plant Sale</p> <p>Action Item: Sandra to reach out to Hill Top Nursery</p>
7.2	<p>B&C Foods May? (another champion; pick up 9th/10th)</p> <p>Differed</p>
7.3	<p>Musical update</p> <p>Requirement for Family volunteer involvement– success! ALL cast family’s are involved. However, more volunteers are needed. Messaging to follow.</p> <ul style="list-style-type: none"> - \$5,400.00 profit as of today. - Ticket Sales: 274 <p>Expenses still pending - lighting, video, programs and concession.</p> <p>Concession: Liquor license has been acquired will be served during pre-show and intermission in Church Hall.</p> <ul style="list-style-type: none"> - Sponsorship involvement <p>Concern/Privacy Issue. Moving forward when reaching out to businesses for donations not to mention family relation. Privacy issue.</p> <p>Request for allocation of % funds to be allocated to fund next year’s Musical.</p>
7.4	<p>Gaming Funds</p> <p>Request for \$1000 to purchase singlets/pinnies for PE.</p> <p>Motioned – Kate, 2nd Hilary, put to vote – unanimous/approved</p>
7.7	<p>Recreation program</p> <p>Annual duration 6-8 weeks</p> <p>Swimming, Skating, Dance, Gymnastics, arts and crafts, Cheer Gym</p> <p>Action Item: Elena Amos to start reaching out to providers for next year. Sandra and Hilary to assist.</p>
8.0	Adjournment:
9.0	Next Meeting: March 12th, 2023

Approved Minute Distribution list

	PSA Members	
	School Secretary	
	Local School Council (LSC)	
	Mr. Pollard	