

ST. JOSEPH'S SCHOOL COUNCIL

Minutes

October 28th, 2025

Call to Order

The meeting was called to order by Renita Silva at 6:34 pm in the library on Tuesday, October 28th 2025.

Present

Renita Silva, Mary Kimak, Kian O'Higgins, Fr Alfredo Monacelli, Glen Palahicky, Christina Campbell and Teresa Salema

Regrets

Stephen Wauthy, Elena Amos and Bonnie Osbourne

Minutes Prepared By

Teresa Salema and Mary Kimak

1. Opening Prayer

The opening prayer was led by Fr. Alfie.

2. Approval of Agenda

The agenda was approved by Renita Silva.

3. Approval of Minutes from October 28th, 2025

The minutes were approved by Kian.

4. Correspondence

None

5. Administrator's Activity Report

- New staffing Jean Hollingworth and Nicole Atwal (temporary)
- Staffing-temporary posting for a grade 2 teacher (Pilon on medical leave 5-6 weeks) Jan. 5-mid february) there will be a posting for ICS and broader
- Daycare opening scheduled on time-move- in middle of August for a September start
- Roofing challenge, leaking for a few weeks- will get a roofer in to tie in properly-they will look into it
- There are lots of sports happening such as basketball, swimming and cross country (finished in October)
- Irish dancing
- Lion King musical is in full swing
- The Arts are very strong at St. Joseph's with show and intermediate choir
- New families were welcomed; expecting two classes of 20 students.
- There is space in grade 1 and grade 4.

- Track and badminton to start
- ICS Showcase on April 15th
- Lead water testing is done every two years and will be done on April 7th
- Discussion with Spectrum and other stakeholders regarding senior housing if this happens in the future.
- Daycare construction is on schedule.
- Once the parking lot is complete, the parish would cover the cost of it, as per written contract.

6. Father Alfredo Monacelli's Report

7. Victoria Tri-Council

8. Committee Reports

i) PSG Liaison - Christina Campbell (report attached)

Fundraising events are many of the same from previous year.

Looking for funding for the theatre program- waiting a quote for more equipment to support the Lion King Musical. No quote received at this time.

Funding advocated for Ms. Bella to support Ms. Bella with funding for learner's individual assessments when needed. Cost can be up to \$2300. PSG seeking support to increase funding support to the assessments. LSC members to discuss this approval once we receive the PSG budget highlighting these needs.

ii) Finance - Kian O'Higgins

Finances to date look okay at first glance. Awaiting the end of year to see how things look financially.

iii) Buildings and Grounds

Liaison person not in attendance. Principal spoke about buildings and grounds.

The expansion project is going well. A bit of water got into the construction area, but Mr. Palahicky is address with the team. Appears that should be no concerns of water damage to the development.

iv) Marketing and Uniforms - Teresa Evangelou

Families very grateful for our used uniform store option. A few families still waiting on their orders.

We had one sale in October and will have one in November.

Uniform liaison exploring other uniform options due to quality, sizing and supply issues.

Contract with Neat is for two years but up for review in 1.5 years (approximately).

v) Parish Liaison - Brianna Shereck

Youth group started a month ago and 30-40 youth in attendance. Youth of various ages, schools and homeschoolers in attendance.

Youth group retreat on November 6, 2025, at Camp Pringle.

Catechism is full and has commenced at St Joseph's Parish.

Sunday 10:00 am mass is well attended and often over capacity with families in the office and foyer area.

Garry the Head of the Knights of Columbus is looking to organize a joint bottle drive for the school and parish. Details to follow.

vi) Secretary - Mary Kimak to report.

vii) Chair - Renita Silva

- Has enjoyed being part of the interviews for teaching positions. Grad Committee Auction supported by the LSC.
- AGM for Island Catholic Schools on November 12, 2025, and Renita will attend. Renita mentioned that Director position is up with larger Island schools' team

Strategic Plan presented by Superintendent Paul Rosetti

- Presented strategic plan 2025-2030
- Do not give any info in minutes
- Survey that was given in ICS and they met and looked at data
- EAs, students and board members and clergy 2 days crafting document
- Manageable document-strategic plan/policy and vision and mission statements
- 3-4 pages each strategic plan measurable and specific and a document that gets used and review 3-5 yr plan. 5 yr mark will be held accountable by board of directors
- Document good direction-treated as mandate-linked to document moving forward
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Next meeting:

To be determined.

Meeting adjourned

Renita adjourned the meeting at 9:09pm

